

A NOTE FOR SCHOOL

For: Teacher Office Other: _____

Student Name: _____

Grade: _____ Date: ____/____/____

ABSENCE/TARDINESS:

- was absent was late to school
 will be absent will be late to school
On date(s): _____
Due to: _____

PICK-UP/LEAVE-EARLY:

will be picked up by: _____
At: Dismissal _____ AM/PM
Contact Number: (____) _____ - _____

will leave early ____/____/____ @ ____ AM/PM
Due to: _____

MONEY ENCLOSED:

Amount: \$ ____ . ____ Cash Check
For: Lunch Field Trip Other: _____

OTHER:

Parent: _____

Contact#: (____) _____ - _____

E-mail: _____



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